

## **Area West Committee - Forward Plan**

*Assistant Director:* Helen Rutter (Communities)  
*Service Manager:* Zoe Harris, Area Development Lead (West)  
*Agenda Co-ordinator:* Jo Morris, Democratic Services Officer , Legal & Democratic Services  
*Contact Details:* jo.morris@southsomerset.gov.uk or 01935 462055

### **Purpose of the Report**

This report informs members of the proposed Area West Committee Forward Plan.

### **Recommendation**

Members are asked to:-

- (1) comment upon and note the proposed Area West Committee Forward Plan as attached.
- (2) identify priorities for further reports to be added to the Area West Committee Forward Plan.

### **Forward Plan**

The Forward Plan sets out items and issues to be discussed by the Area West Committee over the coming few months.

The Forward Plan will be reviewed and updated each month in consultation with the Chairman. It is included each month on the Area West Committee agenda and members may endorse or request amendments.

To make the best use of the Area Committee, the focus for topics should be on issues where local involvement and influence may be beneficial, and where local priorities and issues raised by the community are linked to SSDC corporate aims and objectives.

Councillors, service managers, partners and members of the public may request that an item is placed within the forward plan for a future meeting by contacting the agenda co-ordinator.

***Background Papers:*** None.

---

## Notes

- (1) Items marked in italics are not yet confirmed, due to the attendance of additional representatives.
- (2) Further details on these items, or to suggest / request an agenda item for the Area Committee, please contact the Agenda Co-ordinator; Jo Morris, 01935 462055 or e-mail jo.morris@southsomerset.gov.uk
- (3) Standing items include:
  - (a) Chairman's announcements
  - (b) Public Question Time

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
17 <sup>th</sup> May 2017	Arts and Entertainment Service Update Report	Annual Update Report	Adam Burgan, Arts & Entertainments Manager Pauline Burr, Arts Development Officer
17 <sup>th</sup> May 2017	Area West Development Plan	Area West Development Plan and financial outturn.	Helen Rutter, Assistant Director (Communities) Zoe Harris, Area West Team Lead
<i>17<sup>th</sup> May 2017</i>	<i>Community Offices Update</i>	<i>Service Update Report</i>	<i>Lisa Davies, Community Office Support Manager</i>
<i>21<sup>st</sup> June 2017</i>	<i>Highways Update Report</i>	<i>To update members on the highways maintenance work carried out by the County Highway Authority.</i>	<i>Mike Fear, Assistant Highway Service Manager, Somerset County Council</i>
21 <sup>st</sup> June 2017	Report on the Performance of the Streetscene Service	Service report on performance and priority issues in Area West	Chris Cooper, Streetscene Manager
21 <sup>st</sup> June 2017	Area West Development Plan 2017/2018	Adoption of the new Area Development Plan for 2017/18.	Helen Rutter, Assistant Director (Communities) Zoe Harris, Area West Team Lead
21 <sup>st</sup> June 2017	Appointment of Representatives on Outside Bodies and Working Groups	To review the appointment of members to various Working Groups	Jo Morris, Democratic Services Officer

<b>Meeting Date</b>	<b>Agenda Item</b>	<b>Background / Purpose</b>	<b>Lead Officer(s) SSDC unless stated otherwise</b>
21 <sup>st</sup> June 2017	Scheme of Delegation – Development Control – Nomination of Substitutes for Chairman and Vice Chairman	To review the appointment of members to various working groups and outside organisations.	Jo Morris, Democratic Services Officer
19 <sup>th</sup> July 2017	Ilminster Forum	Reports from members on outside organisations	Cllr. Carol Goodall
19 <sup>th</sup> July 2017	<i>One Public Estate Programme</i>	<i>Update report on the One Public Estate Programme</i>	<i>Nena Beric, Project Manager</i>
16 <sup>th</sup> August 2017	<i>Currently no reports</i>		